

IPRS Implementation Steering Committee

Meeting Minutes

February 19, 2003
"In-Person" Meeting

IPRS Steering Committee Members and Guests

Rick DeBell	DMH/DD/SAS	Renee' Snipes	Piedmont
Barbara Moore	Tideland	Inga Shaw	Piedmont
Ann Rodriguez	NC Council	Vince Joyce	Mecklenburg
Melanie Thomas	Alamance-Caswell	Ann Wilson	Mecklenburg
Virginia Anton	VGFW	Karen Andrews	Pathways
Gary Imes	DMH/DD/SAS	Christal Wood	DSL
Rick Olson	DIRM	Jim Ryals	DIRM
Sharlene Bryant	EDS	Cathy Bennett	EDS
Paul Carr	EDS	Betty Cogswell	DMH/DD/SAS
Jean Revenew	DMH/DD/SAS	Anita Curtis	DMH/DD/SAS
Joyce Sims	EDS	Carol Duncan Clayton	NC Council
Shawn Holland	DIRM	Ken Jones	DSL
Cheryl McQueen	DIRM	Jay Dixon	Controller's Office
June Brown	Lee-Harnett	April Parker	SE Regional
Frederick Surgeon	SE Regional		

1) Introductions / Announcements

- a) Virginia "Ginny" Anton (VGFW) has joined the IPRS Steering Committee and Rollout Workgroup

2) Review and approve minutes

- a) The November 20, 2002 and December 18, 2002 meeting minutes require minor changes before posting to the web.

3) Discussion Items

- a) Discuss the frequency of IPRS Steering Committee Meetings (continue Monthly? Quarterly?)
 - i) Will continue monthly for now
 - ii) Will need to continue meeting after implementation
- b) Discussion on NC Council's January 9, 2003 letter to Rich Visingardi
 - i) IPRS hierarchy precludes LME's from making budgetary decisions
 - ii) Duplicate reporting requirements of IPRS and CDW
 - (1) CDW will not be eliminated. A review of all of the data systems will be done by June 2004 by a review team from the IT Section for reporting requirements for area programs. Duplicate fields will be eliminated.
- c) Rich Visingardi letter - Target Population Eligibility matrix distributed
 - i) Eligibility Matrix is not a requirement.
- d) Discussion on IPRS Advances – Repayment Procedure
 - i) Requesting Federal dollars – Bob Duke has suggested that area programs can request federal dollars as long as the Finance Officer can certify. The committee agreed. Gary will report back to Bob Duke and Phillip Hoffman.
- e) Revision of Target Population Groups for FY'03/04
 - i) Division workgroup will have new target pops out by 4/30/03. Changes will be made to the matrix.
 - ii) Prevention Services code will be H0025 (to be finalized by end of this month).
- f) IPRS/MMIS+ Rebid Project
 - i) Impact of Re-bid of Fiscal Agent for IPRS – The RFI is on DMA's website. The Federal government and the DHHS Secretary mandate the changes.

4) IPRS Implementation

- a) Phase I - IV status
 - i) Phase I is completed.
 - ii) Phase II – Tideland moved to IPRS February 7, 2003. Mecklenburg is planning to move in March.
 - iii) Phase III – Significant progress has been made by area programs in preparation to move to IPRS during the March checkwrites. Ten of the eleven area programs have certified 834s, while six have certified 837s. Those with certified 837s will be testing in February and/or early March to complete preparations for moving to IPRS.
 - iv) Phase IV – Three of eleven area programs have certified 834s and one has certified an 837. The other area programs are preparing to submit files for format certification.

5) Communication Issues

- a) A subcommittee made up of Finance Officers, MIS Officers, EDS, the Division and DMA will be formed to discuss IPRS issues identified by the Finance Officers with the objective of keeping communications open between all agencies. The NC Council will coordinate.
- b) IPRS Website
 - i) Post to Q&A – IPRS Audits/Prior Approval sheet
 - (1) When Billing on an 837, an AP can use the Medicaid number to bill Medicaid and use the local client id for IPRS to assist them in identifying those services paid by a different payer than billed by the AP on their 835's.
- c) Gary suggested that someone from the Division attend the Finance Officers meetings. The next meeting is March 19, 2003.

Next Meeting
March 19, 2003 – 1:00pm
"Meet Me Call" Format – 919-733-2416